

**Originator:** Matthew Thorpe  
**Copy to:** Councillor Alistair Dewhirst, Chairman of Corporate Infrastructure & Regulatory Services  
Scrutiny Committee  
Keri Denton/Paul Thomas/Sandra Clarke/A/COM.CH (1960)  
Ann Heppell/Denise Travers - Finance

Councillor Rufus Gilbert  
Washbrook Farm  
Dodbrook  
Kingsbridge  
Devon  
TQ7 1NN

**County Treasurer**  
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Ref: A/COM.CH(1960)  
17 July 2020

Dear Councillor Gilbert

### **Revenue Budget 2020/21 – Fees and Charges**

I am writing to ask if you will make a decision in accordance with Paragraph 11 of the County Council's Scheme of Delegation by approving the detailed schedule of fees and charges for:

- Trading Standards

Trading Standards have reviewed all charges. This review considered charges being made by other similar Trading Standard services and the cost recovery for the materials laboratory. There have been changes to the charges mainly in line with inflationary increases.

Please find enclosed two copies of the Cabinet Member Decision form, to enable you to formally advise me of your decision and in so doing confirm that the entry in the 'interests' box is accurate or amend it accordingly. I would be pleased if you could advise me of your decision as soon as possible by returning one copy of the decision form in the enclosed pre-paid envelope.

If you require any further information, please contact Matthew Thorpe by telephoning (01392) 383590 or e-mailing [matthew.thorpe@devon.gov.uk](mailto:matthew.thorpe@devon.gov.uk)

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In accordance with procedures a copy of this letter has been sent to Councillor Alistair Dewhirst as Chairman of Corporate, Infrastructure & Regulatory Services Scrutiny Committee .

No action will be taken until all Members of the County Council have been advised of your decision and five working days have elapsed to enable Members to request that the decision be referred to the full Cabinet for consideration or called in by Corporate, Infrastructure and Regulatory Services Scrutiny Committee for consideration.

Yours sincerely

**Mary Davis**  
**County Treasurer**

Enclosed:           Record of Decision x 2  
                          Pre-paid envelope